

Dear Parents and Carers,

Welcome to Glebe Primary School.

We are delighted that your child will be joining our school this academic year and we are looking forward to getting to know you and your child.

Starting school should be a happy and exciting time. We will be making contact with your child's previous setting to support your child's transition to Glebe.

Ahead of your child starting school in September there are going to be a series of induction events.

- At 3.30pm on **Monday 6th July 2026** we will have a welcome meeting, informing you of the class your child will be in this September. This will be an opportunity for you to meet your child's class teacher in the EYFS learning environment. This meeting is for parents/carers only and will last for approximately 45 minutes. Please come to the main school office at 3.30pm.
- On **Wednesday 8th July 2026** we would like to invite you and your child for a 'Supporting Communication and Language' workshop followed by a Stay and Play session. This session will run from 9:30-11:00. Please arrive at the school office for 9:30 and we will begin the session meeting together to share some ways you can support your child with their communication and language development as they prepare for school. We will then move to the classrooms for the stay and play and opportunity for you to practice some of the suggestions shared. During the stay and play, your child will meet their class teacher and teaching assistant. This will be the children's opportunity to explore their classroom and their outdoor learning environment. During this session your child will also be provided with a small learning pack of activities they can use and practice key skills with during the summer holidays in order to prepare for school. Over the summer holidays, you will also receive 5 follow-up emails from us sharing useful strategies to develop communication and language.
- On **Wednesday 15th July 2026**, we would like to invite you and your child to join us for a Welly Walk (time in our Forest School area) with your new class.
Reception Apple: 1:15-1:45pm
Reception Cherry: 2:00-2:30pm
Please arrive at the school office and wear weather appropriate clothes. We recommend a pair of wellies or outside shoes that can get muddy.
- On **Wednesday 2nd September 2026** you and your child are also invited for an open afternoon. This open afternoon will run between 1:00-2.30pm. This is an opportunity for you and your child to see their classroom set up ready for their first official day at school the next day on the 3rd. Please pop into this session via the Kingston Lane entrance at any time between 1:00-2.30 pm. The gate will be left open as this is an INSET day (no other children on site).

All children will then begin school on **Thursday 3rd September 2026** full time.

Included in this pack are some important documents - a welcome booklet and some key documentation which the school office require to be returned by **Friday 8th May 2026**.

Please return the following forms:

- 1) School Place Acceptance For Glebe Primary School Sept 2026
- 2) Reception Class Parent Questionnaire
- 3) Information Sheet for pupils 2026
- 4) Pupil Health Information Form 2026
- 5) Photographic Consent and Video Consent
- 6) Collecting and Recording of Pupils Ethnic Background Form
- 7) Council Tax Statement 2026/2027



**Nurture
Inspire
Challenge**

Glebe Primary School
Church Lane
Southwick
West Sussex
BN42 4GB
t: 01273 592163
e: office@glebeprimary.org.uk
w: glebeprimary.org.uk

8) Proof of Child's Legal Name i.e. original birth certificate

These completed forms will support us in knowing more about your child. Please complete and return to the school office electronically at office@glebeprimary.co.uk or drop the hard copies into the Office - Monday to Friday, between 8am – 4pm, thank you. **You will also need to include or bring along your original 2026/2027 Council Tax Statement and Proof of Child's Legal Name such as Birth Certificate for the Office to photocopy.**

Please read the booklet provided and then do not hesitate to contact us if you have any further questions. School contact details are: office@glebeprimary.co.uk

We look forward to meeting you soon.

Best wishes

Mrs. Karen Crutchfield

Headteacher



**Nurture
Inspire
Challenge**

Glebe Primary School
Church Lane
Southwick
West Sussex
BN42 4GB
t: 01273 592163
e: office@glebeprimary.org.uk
w: glebeprimary.org.uk